|  |  |  |
| --- | --- | --- |
| *Please submit the completed form* ***in Word format*** *to the e-mail below:*  [mediagrants@norden.lt](mailto:mediagrants@norden.lt) | Document no.: | |
| 1. Project title: | |
| 1. Applicant / Lead institution (name of the organization in English and full address) | |
| 1. Project start date: \_\_/\_\_ /\_\_ 2. Project completion date: \_\_/\_\_ /\_\_ 3. Total project budget, EUR: \_\_\_\_\_\_\_\_\_ | 1. Amount applied for:   EUR \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 1. Date (dd/mm/yyyy): | |
|  | 1. The name of Applicant’s authorized representative and his/her signature (scanned signature is accepted): | |

Project Summary

|  |
| --- |
| 1. *Please provide a short summary of the project, describing objectives, activities and main results.* |

Project objective(s)/purpose:

|  |
| --- |
| 1. Background.   *What is the reasoning and logic behind the project? What problem will it help to resolve?* |
| 1. Objective(s)/purpose   *Please indicate why your project/media product will contribute to high quality content in local, regional or national media products and media outlets in Estonia, Latvia or Lithuania - with a special focus on inclusive content in minority languages addressing communities in ethnically diverse or distinct regions.* |
| 1. Goal(s)   *(How will the project achieve the purpose?)* |

**Applicant and partners**

|  |
| --- |
| 1. Please describe shortly the media outlet or the freelance journalist applying for the grant (language abilities, legal status, experience etc.) |
| 1. Partners (if relevant): |

Project description

|  |
| --- |
| 1. Please describe the media product which is going to be produced during the project: |
| 1. Target group (s): |
| 1. Where and when will the produced materials be published? Please describe how will outreach to target audiences be achieved? Will any technical or digital solutions be used to ensure outreach to new audiences, in particular young people? |
| 1. Please describe how the project/media product will benefit the ethnic minorities in Estonia, Latvia or Lithuania and/or strengthen cohesion between different language communities? |

Performance assessment and sustainability

|  |
| --- |
| 1. How will the project be evaluated and the results assessed (e.g. assessment of numbers and characteristics of users of the product etc.)? |
| 1. How will the results of and the experiences gained from the project be used or continued after the project-completion date? |

Cross-cutting aspects

|  |
| --- |
| 1. *(Please mention any aspects of your project related to the following aspects: gender equality, children&youth and sustainable development. Will the project directly/indirectly contribute to any of these policies?* |

Budget

*Detailed budget could be attached separately*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Costs, EUR** | **Unit** | **No. of units** | **Unit price, EUR** | **Total, EUR** | **Requested from the NCM** | **Own funding** |
| 1. Human resources |  |  |  |  |  |  |
| * 1. Salaries |  |  |  |  |  |  |
| * 1. Fees/honorars |  |  |  |  |  |  |
| 1. Travel and accommodation |  |  |  |  |  |  |
| * 1. International travel |  |  |  |  |  |  |
| * 1. Local travel |  |  |  |  |  |  |
| * 1. Accommodation |  |  |  |  |  |  |
| 1. Other costs |  |  |  |  |  |  |
| 1. Indirect costs (overheads) – *not relevant for individuals* |  |  |  |  |  |  |
| 1. Total project costs |  |  |  |  |  |  |

|  |
| --- |
| 1. *(Notes on expenses* |

Further information

|  |
| --- |
| 1. The following appendices are attached and submitted along with the application: 2. *For free-lance applicants a letter of intend of publication from a publishing media should be attached* 3. … |
| 1. Contact person in the lead institution (name, address, contact details): |